

## Vacancy Announcement

<b>Title:</b>	Intern - Data Scientist
<b>Type of contract:</b>	Internship
<b>Contract duration:</b>	6 months
<b>Work time:</b>	Part-time (40%-80%)
<b>Reporting to:</b>	Head of Programme Finance
<b>Location:</b>	Flexible (Geneva, Switzerland or home-based)
<b>Start date:</b>	ASAP
<b>Application deadline:</b>	01/10/2024

### Background

The Global Survivors Fund (GSF) was launched in October 2019 by Dr Denis Mukwege and Nadia Murad, Nobel Peace Prize laureates 2018. Its mission is to enhance access to reparations for survivors of conflict-related sexual violence around the globe, thus responding to a gap long identified by survivors. GSF acts to provide interim reparative measures in situations where states or other parties are unable or unwilling to meet their responsibilities. GSF advocates for duty bearers as well as the international community to develop reparations programmes. It also guides states and civil society by providing expertise and technical support for designing reparations programmes. GSF's survivor-centric approach is the cornerstone of its work.

### Enabling GSF data-driven decision-making

At GSF, from our early start, we have been keen to structure, collect and store our data in a way that enables us to monitor our activity, demonstrate the fulfilment of our strategy, our impact and to meet GDPR obligations. Meanwhile, with our considerable "start-up" growth in the last years, and in line with the 2024-2030 strategy, GSF needs to establish the right basis to enable data-driven decision making to continue in the future by:

- Establishing a Master Data Management (MDM) methodology
- The implementation of an Information Management System (IMS) to manage and track the Contact Management System (CMS), fundraising pipeline, incoming grants, outgoing grants, & programmes/projects.
- Developing a global reporting solution to strengthening GSF financial analysis and cross referencing with programme management, programme output and outcome information.

## **Intern's responsibilities**

The intern will be responsible for leading the development of the MDM methodology, coordination of the data management and development of the reporting solution. The intern will be also supporting, as required, the implementation of the IMS and the establishment of the global victim registry.

Key responsibilities include but are not limited to the following activities:

### GSF master data management methodology

- Collaborate with cross-functional teams to understand data requirements and objectives. Communicating findings and recommendations to stakeholders and team members effectively (including training of them on data management).
- Document data collection, analysis, and model development processes.
- Draft GSF MDM methodology, supporting its adoption and implementation.

### GSF data management and reporting solution:

- Collect and compiling data from various sources
- Evaluate and refining current models and reporting solutions (Excel and Power-BI)
- Design GSF data management and reporting solution and propose its adoption to management.
- Implement GSF data management and reporting solution using various BI tools to create insightful representations of data trends and patterns.

### Others:

- Support the implementation of the IMS and the establishment of the global victim registry with data and technical related support and/or advice.
- Support the Head of Programme Finance with any data management related tasks as required.

## **Education:**

To qualify for this internship, applicants must be currently enrolled in a university programme (final year of a Master's degree or equivalent) relevant to this role such as Data Science (preferred), Computer Science, Telecommunications or related area.

## **Experience:**

- Strong understanding of Master Data Management and its application to small and medium organisations.
- Familiarity in the data & analytics area, including proven courses completed in and significant exposure to:
  - Data Visualisation including tools such as Tableau or Power BI

- Python or Java development and SQL
- Cloud platforms such as AWS, Data Bricks, Azure or Google cloud services and
- Hands-on experience or project with data cleaning, visualisation, and reporting.
- Strong analytical and problem-solving skills.
- Ability to understand complex technical concepts and present them in simple terms to technical and nontechnical team members and clients.
- Ability to work in a multicultural team and adapt to diverse environments.

### Languages:

- Fluency in English is required (verbal and written);
- Fluency in French would be an asset.

### How to Apply

Please send your CV and cover letter to [recruitment@globalsurvivorsfund.org](mailto:recruitment@globalsurvivorsfund.org) with "Data Scientist Intern Application" as email subject, by Tuesday 1 October 2024. Please note that only shortlisted candidates will be contacted.

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The Global Survivors Fund is dedicated to fostering diversity, gender balance, and inclusion, mirroring the varied landscapes where we operate and the communities we work with. We welcome applications from qualified professionals of all backgrounds, cultures, and beliefs. We particularly encourage candidates from regions where GSF is active to apply.

We adhere to several safeguarding policies, including Protection from Exploitation and Abuse, Child Safeguarding, and Fiscal Integrity.

Please be aware that candidates must be authorised to work in the country where the position is based at the time of application.

**Your Data** - *If you choose to apply for this position, you will be providing us with your personal data, that will be processed for the purpose of selecting a candidate for this position only. We will keep the personal data you share with us as part of the application process for six months from the deadline for application, after which it will be deleted. Your personal data will be accessed only by our HR Staff managing the recruitment process, as well as the members of the selection panel. You have the right to a) ask us for access to your personal data and for information about how we process it, b) to ask us to rectify the personal data we have on record for you, c) to ask us to delete your personal data or restrict its use, and d) to object to our processing of your personal data. To exercise these rights, please contact [recruitment@globalsurvivorsfund.org](mailto:recruitment@globalsurvivorsfund.org). If you have any concerns or complaints about how GSF processes your personal data, please submit them to [DataProtection@globalsurvivorsfund.org](mailto:DataProtection@globalsurvivorsfund.org).*